

Historic Preservation Commission Agenda
Minutes - September 12, 2023

1. Call to Order: Chairman Moore called the meeting to order at 6:00pm.
2. Roll Call – Chairman Moore; Commissioners Griffin and Sanders were present. Commissioners Beroza and Nelson were absent.

Staff: Bryan Wood – Community Development Director, Emily Carson – Community Planner, and Christine Sewell – Recording Clerk

Guests – Terre Walker – Perry Area Historical Society and Dietra Taylor

3. Citizens with Input – None
4. Announcements- Chairman Moore asked for cellphones to be placed on silent
 - a. Please place cell phones in silent mode.
5. Approval of the Agenda – Commissioner Griffin motioned to approve as presented; Commissioner Sanders seconded; all in favor and was unanimously approved.
6. Approval of Minutes – August 8, 2023, Meeting - Commissioner Sanders motioned to approve as presented; Commissioner Griffin seconded; all in favor and was unanimously approved.
7. Old Business – DCA comments on Report of Designation – Mr. Wood advised comments have finally been received; it was advised everything was in order but there were eleven properties suggested to be reviewed based on the information submitted that show significant alterations that may make them non-contributing. The Commission reviewed each of the listed individual properties and as noted determined contributing or non-contributing.

713 Washington St – contributing
708 Washington St – non-contributing
904 Duncan Ave – non-contributing
1006 Cater Ave – non-contributing
709 Evergreen St- non-contributing
802 Evergreen St – contributing

1101 Beckham Circle – contributing
1208 Beckham Circle – contributing
909 Masee Lane – non-contributing
1107 Cater Ave – non-contributing
1208 Main St – contributing

8. New Business
 - a. Schedule Public Hearing for Washington-Evergreen District designation
 - b. Other public meetings

Mr. Wood also requested review of the district boundaries; 904 Duncan Ave and 711 Washington St will remain, as well as Masee Lane. Mr. Wood will have the proposed district map updated from discussion and what was added from DCA report. Mr. Wood advised the next step is to start the designation process and hold a public hearing, which has requirements of placing legal ads in the county organ and sending notices to property owners and occupants. The question arose should a preliminary meeting be held prior to the public hearing; it was decided the Commission will hold a public hearing and do outreach prior to the council public hearing. Staff will ensure notices include all vital information, with links to the guidelines and

DCA report, along with creating on the recently established engage platform for public comments. Mr. Wood advised staff will work on meeting with the local real estate association. On conclusion of discussions staff will work towards having the first public hearing in November with the engage platform live by the October meeting.

9. Other Business

- a. Commission questions or comments – None

10. Adjournment: there being no further business to come before the Commission the meeting was adjourned at 7:00pm.

Approved 10.10.23